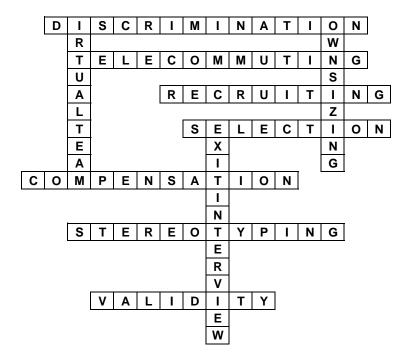
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Chapter 12

- 1. The hiring or promoting of applicants based on criteria that are not job relevant. (14)
- 2. A team made up of members who are geographically or organizationally dispersed, rarely meet face-to-face and do their work using advanced information technologies. (7,4)
- 3. Using computers and telecommunications equipment to perform work from home or another remote location. (13)
- 4. Intentional, planned reduction in the size of a company's workforce. (10)
- 5. The activities or practices that define the desired characteristics of applicants for specific jobs. (10)
- 6. The process of determining the skills, abilities and other attributes a person needs to perform a particular job. (10)
- 7. The relationship between an applicant's score on a selection device and his or her future job performance. (8)
- 8. Placing an employee into a class or category based on one or a few traits or characteristics. (12)
- 9. Monetary payments (wages, salaries) and nonmonetary goods/commodities (benefits, vacations) used to reward employees. (12)
- 10. An interview conducted with departing employees to determine the reasons for their termination. (4,9)